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Governor



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Member

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Consumer Member

Reza R. Ayazi, Esq.  
Consumer Member

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**CHIROPRACTIC PHYSICIANS' BOARD OF NEVADA**

4600 Kietzke Lane, M-245 | Reno, Nevada 89502-5000

Phone: (775) 688-1921 | Fax: (775) 688-1920

Website: <http://chirobd.nv.gov> | Email: [chirobd@chirobd.nv.gov](mailto:chirobd@chirobd.nv.gov)

Next Board Meeting – Thursday, January 12, 2023 at 8:30

The Board would like to give a big thank you to Tracy DiFillippo, Esq. for her extended time and commitment to the Board.



The Board would also like to thank John Bertoldo, Esq. & Dr. Margaret Colucci for their time and commitment to the Board.

Christian L. Augustin, Esq. and Reza R. Ayazi, Esq. were appointed by Governor Steve Sisolak to the Consumer Board Member positions effective March 2022.

Dr. Ben Lurie was appointed by Governor Steve Sisolak effective November 1, 2022.

The Board welcomes Mr. Augustin, Mr. Ayazi & Dr. Ben Lurie

Congratulations to Dr. Nicole Canada on her reappointment to the Board.

Issue 71

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**Attention:** The Board has implemented a new database to allow for a more efficient work flow of licensee information as well as internal processes. DC & CA applications and fees are now submitted electronically.

**PAPER APPLICATIONS WILL NO LONGER BE ACCEPTED.**

# LICENSE RENEWAL INFORMATION

## 2022 DC LICENSE RENEWAL – HOW TO RENEW

### THE LICENSE RENEWAL PROCESS HAS CHANGED BEGINNING 2022

The 2022 license renewal period is now available. To keep your license in active or inactive status you must complete the renewal process by 11:59 p.m. PST, December 31, 2022. Once your license is renewed, your license is valid from January 1, 2023 through December 31, 2024.

Licensees will receive a renewal/self-inspection reminder notification by mail and email. To renew a chiropractic physician's license, please login by visiting the Board's website at [chirobd.nv.gov](http://chirobd.nv.gov) and selecting the Licensee Portal. In order to utilize the Licensee Portal, **licensees must create their log in using the email on record with the board.** Please note that the Self-Inspection process is available through your licensee portal. If you are unable to log-in please contact the Board for assistance by emailing [cpbn@chirobd.nv.gov](mailto:cpbn@chirobd.nv.gov) or [chirobd@chirobd.nv.gov](mailto:chirobd@chirobd.nv.gov) or by calling 775-688-1921.

Please note: At its April 14, 2022 meeting the Board approved a one-time reduction to the active renewal fee.

### 2022 Renewal Fees:

Active Chiropractic Physicians: ~~\$700~~ \$600

### Pro-Rated Renewal Fees

Initial license effective January 1, 2022 to May 31, 2022: ~~\$350~~ \$300

Initial license effective June 1, 2022 to December 31, 2022: Waived (\$0.00)

Inactive Chiropractic Physicians: \$250

Renewal fees may be paid online with Visa, Mastercard or Discover.

All licensees should be prepared to attest to completion of their required continuing education (CE) on their renewal applications. Further information regarding [CE Requirements](#) is available on the Board's website.

## SELF-INSPECTION REPORT

**Active Chiropractic Physicians:** Effective December 21, 2021 the legislative commission approved that the self-inspection be submitted every two years in alignment with the DC license renewal. You will find the Self-Inspection under Requests once you are logged in to your licensee portal.

## **NEW DATABASE PROCESS INSTRUCTIONS**

Chiropractic Physicians' & Chiropractic Assistants

Go to the Board's website at [chirobd.nv.gov](http://chirobd.nv.gov)

**New Applicants – From the Board's website select “New Applicant Portal”**

**To access step by step instructions to create your profile, select the following link:**

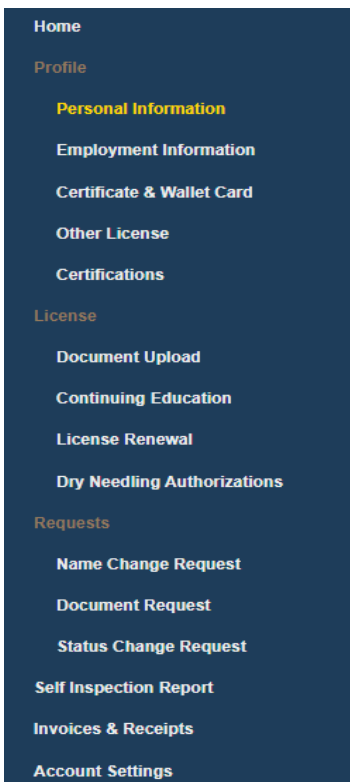
**[New Applicant Log-In Instructions](#)**

**Licensees - From the Board's website select “Licensee Portal”**

**To access step by step instructions to create your profile, select the following link:**

**[Current Licensee Log-In Instructions](#)**

### **Licensee Portal View:**



Once you have created an account and are logged into your portal this menu will be available to you, to view information and access necessary actions as it relates to your DC license or CA certificate, including:

- License Renewal
- Updating your mailing and residence address
- Requesting letters of good standing/verification of licensure
- Requesting a duplicate certificate
- Requesting a name change
- Entering CE information and uploading the CE certificate
- Printing your wallet card
- Viewing Invoices and Receipts
- Self-Inspection Report

## **CONTINUING EDUCATION**

**Prior to registering for a continuing education course please confirm that the seminar/course is approved by one of the following:**

- Chiropractic Physicians' Board of Nevada
- Providers of Approved Continuing Education (PACE) through the Federation of Chiropractic Licensing Board (FCLB)

Please refer to the following link to verify: [Approved CE courses](#)

- A regulatory body as defined in [NRS 622.060](#).  
**NRS 622.060 “Regulatory body” defined.** “Regulatory body” means:
  1. Any state agency, board or commission which has the authority to regulate an occupation or profession pursuant to this title; and
  2. Any officer of a state agency, board or commission which has the authority to regulate an occupation or profession pursuant to this title.

### CONTINUING EDUCATION AUDIT

If you are selected in the random CE audit you will receive a postcard following the renewal period requiring that you submit your CE certificates within 30 days of receiving notification.

- **Chiropractic Physicians** are required to submit 36 hours of continuing education. If you are certified in Dry Needling you are required to submit an additional 4 hours.

Please note, the only acceptable way to submit your CE certificates is to upload them to the Continuing Education tab through your licensee portal.

\*\*\*\*\*Please retain your continuing education certificates\*\*\*\*\*

Please review the Continuing Education Random Audit Policy on page 7, approved by the Board at its July 14, 2022 meeting.

### CHIROPRACTIC ASSISTANTS

Please note: At its April 14, 2022 meeting the Board approved a one-time reduction to the 2023 renewal fee.

#### 2023 Renewal Fees:

Active Chiropractic Assistant: ~~\$120~~ \$70

#### Pro-Rated Renewal Fees

Initial license effective January 1, 2023 to May 31, 2023: ~~\$60~~ \$35

Initial license effective June 1, 2023 to December 31, 2023: Waived (\$0.00)

### CONTINUING EDUCATION AUDIT

If you are selected in the random CE audit you will receive a postcard following the renewal period requiring that you submit your CE certificates within 30 days of receiving notification.

- **Chiropractic Assistants** are required to submit 12 hours of continuing education.

Please note, the only acceptable way to submit your CE certificates is to upload them to the Continuing Education tab through your licensee portal.

\*\*\*\*\*Please retain your continuing education certificates\*\*\*\*\*

Please review the Continuing Education Random Audit Policy on page 7, approved by the Board at its July 14, 2022 meeting.

# BOARD INFORMATION

- The Board opined that a chiropractic physician may not order an APRN or RN to provide treatment: for example, a DC cannot order an APRN or RN to give an IV. A DC can, however, refer a patient to an APRN.
- The Board deemed that the following devices fall under physiotherapy, which may be performed by a chiropractic assistant at the direction of the DC.
  - Ballancer Pro
  - Thera-gun
  - Senaptec Unit

## NOTIFY THE BOARD IN WRITING WITHIN 15 DAYS:

### *Please update through the licensee portal:*

- **Registration and change of name or Internet address of practice** *NAC 634.373*  
A licensee who operates or organizes a business, corporation, office, partnership for the purpose of providing chiropractic services shall:
  1. Ensure that the name of the business, corporation, office, partnership or practice is registered with the Board;
  2. If the name of the business, corporation, office, partnership or practice changes, provide the new name to the Board within 15 days after the change; and
  3. If the business, corporation, office, partnership or practice maintains one or more websites, provide the Internet address of the website to the Board within 15 days after the establishment or change of the Internet address of one or more of its websites.
- **Legal name change** *NAC 634.375*  
A licensee or holder of a certificate who legally changes his or her name from that which is currently registered with the Board or which appears on his or her license or certificate:

1. Shall, within 15 days after the change, provide the Board with the new name by submitting a written statement and legal documentation of the change to the office of the Board.

- **Inform the Board of address or changes in location of each practice or principal residence** *NRS 634.129*
  1. Each chiropractic physician or chiropractor's assistant licensed by the Board shall:
    - (a) File with the Board the address of each office where he or she practices; and
    - (b) Notify the Board, in writing, of a change in the location of any of those offices within 15 days after the change.
  2. If the licensee does not have an office for his or her practice, the licensee shall provide the Board with the address of his or her principal residence.
- **Legal Residence** *NAC 634.380*  
Notify the Board, of any change in his or her legal residence within 15 days after the change.
- **Mobile Chiropractic Office** *NAC 634.383*  
A chiropractic physician or chiropractic assistant shall notify the Board with 15 days after beginning to practice a mobile chiropractic office.
- **Reports of certain judgements, settlements & convictions** *NAC 634.425*  
If a judgment is entered against him or her in any court, or a settlement is reached, on a claim involving malpractice, a licensee shall report that fact to the Board within 15 days. The licensee may satisfy the provisions of this subsection if he or she provides the Board with a copy of the judgment or settlement.

2. If a licensee or holder of a certificate is convicted of any crime, other than a traffic violation, he or she shall report that fact to the Board within 15 days after the conviction.

closure or change of status, inform the Board of the location at which the records of his or her patients may be obtained.

### Chiropractic Assistants

- **Health care records** *NAC 634.425*

2. A licensee who obtains the records of a patient of another licensee because of a change in the ownership of a practice shall:

(a) Report to the Board the transfer of the records; and

(b) Inform the Board, in writing, of the physical location of those records within 15 days after the change in ownership of the practice.

3. A licensee who retires, moves to another state, closes his or her practice or changes the status of his or her license from active to inactive shall, within 15 days after the retirement, move,

- **Chiropractic Assistant Application**

*NAC 634.366*

An applicant for a certificate as a chiropractic assistant must file an application within **15 days** after the date on which they began performing duties as a CA. A licensee shall report to the Board any other license, certificate or registration as a provider of health care.

- A supervising licensee shall notify the Board in writing of any dismissal of a Chiropractic assistant for cause within **10 days** after the dismissal. *NAC 634.3475*

## BOARD APPROVED

## PHYSIOTHERAPEUTIC EQUIPMENT/PROCESSES

For your information, over the history of the Board's review of various physiotherapeutic equipment and processes, the Board has ruled that the following may be used by chiropractic physicians in Nevada:

Class IV Lasers

Cupping

Detox Body Wraps

Extracorporeal Shockwave Therapy

“Bax Aura” diagnostic feedback device

Ballancer Pro

Bio-Electro Magnetic Energy Regulation (BEMER)

Jennie Rub Massager

MC1/QuantaShape Ultrasound

Ultrasound fat cavitation, micro-current therapy and radio frequency therapy for weight loss

Senaptec Unit

Thera-gun

Nebulizer with Glutathion

Urine, drug and breath alcohol tests

## CONTINUING EDUCATION RANDOM AUDIT

Following the renewal period (December 31), a query will run to randomly select 20% of the active licensed chiropractic physicians and active certified chiropractic assistants. A postcard/notice will be sent to the mailing address on record and to the email address on record for each of the selected licensees and certificate holders.

The continuing education certificates may be provided to the Board by uploading the document(s) through the licensee portal found by going to the Boards website ([chirobd.nv.gov](http://chirobd.nv.gov)), by email, fax or mail.

If the licensee fails to provide his or her continuing education certificates within 30 days of the receipt of the random audit notification, an administrative citation will be issued to a chiropractic physician to include a fine in the amount of \$100.00/unit for the licensee's deficient credits, not to exceed \$1,500.00, and are required to complete the number of deficient continuing education credits within 30 days.

If the certificate holder fails to provide his or her CE certificates within 30 days of the receipt of the random audit notification, an administrative citation will be issued to a chiropractic assistant to include a fine in the amount of \$50.00/unit for the person's deficient credits not to exceed \$500.00 and are required to complete the number of deficient continuing education credits within 30 days.

If the licensee or certificate holder fails to comply with the citation, a Notice of Charges will be issued and disciplinary action will be taken.

A licensee is required to complete 36 hours of continuing education by December 31 of every even year. A chiropractic assistant is required to complete 12 hours of continuing education by December 31 of every odd year. The renewal process requires the licensee and the chiropractic assistant to attest to completing the requisite amount of continuing education hours.

Administrative discipline is reportable to CIN-BAD through FCLB. Disciplinary action is reportable the National Practitioners Databank.

July 14, 2022

Motion: Nicole Canada, DC  
Second: Christian Augustin, Esq.  
Passed: Unanimous