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CHIROPRACTIC PHYSICIANS' BOARD OF NEVADA

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Brett Canady
Licensing Specialist

Message from the President

As we look back on 2020, it has been an eventful year. Challenges were faced in different ways for everyone. As we continue to work through the coming days may everyone stay safe, positive and work together to support each other. Thank you all for your ongoing efforts to protect the public and maintaining a safe practice to keep everyone healthy around you. Please continue to take all the precautionary measures to ensure the safety of your patients, yourself, and your staff.



Congratulations to Dr. Xavier Martinez and Dr. Morgan Rovetti on their reappointment to the Board.

Congratulations to Michelle Mercer, Esq., former Board member Ms. Mercer
[Nevada 8th Judicial District Court Family Division](#)

Sending condolences to the family and friends of Dr. John Rose and Dr. Donald Miner. Dr. Rose passed away on August 2, 2020 and Dr. Miner passed away on November 2, 2020.

Please contact the Board office if you have any questions or concerns.

May you all have a wonderful and safe holiday season.

~ Dr. Margaret R. Colucci, President

Chiropractic Physicians

**Renew your active/inactive license on-line
by December 31, 2020**

[Renew/Upload CE](#)

A reminder postcard was mailed to all active and inactive Chiropractic physicians at the beginning of October 2020 to complete your license renewal on-line by December 31, 2020 for the 2021/2022 biennium.



The first Board meeting of 2021 will be held on Thursday, January 14 at 8:30 a.m. via zoom.



Issue 67
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Chiropractic Physicians and Chiropractic Assistants

****NEW Regulation** NAC 634.386 Random CE Audit**

What does Random CE Audit mean?

The database (GL Suites) utilized by the Chiropractic Physicians' Board will query all active licensees, and randomly select 20%, who will be required to submit their CE certificates to the Board. Note: While DC's are still required to complete 36 hours and CA's 12 hours of CE every two years, you are not required to submit your certificates to the Board unless you receive notification from the Board that you were selected in the audit.

How will I know if I was selected in the random CE audit?

- (1) The licensee will be notified by receiving a postcard indicating that they were selected in the random CE audit.
- (2) The licensee will receive notification on the payment screen of their on-line renewal (2021-2022 renewal only).
- (3) The licensee will receive an email to the address on file with the Board.

How do I submit my Continuing Education (CE) certificates?

Refer to the Board's website chirobd.nv.gov and select "Upload Continuing Education" from the home page. Note, the licensee is not required to upload/submit their CE unless they are selected in the random audit, however it may be helpful to use for your own tracking. The link to [upload](#) your CE and to view what you have on record is always available.

Where can I find the CE seminar approval #?

The provider of the course should include the Nevada approval number on the certificate with the exception of PACE courses, i.e., NVYY-###.

The approval # for PACE courses completed during

- 2019 = [NV21-000](#) and
- 2020 = [NV22-000](#)

Whose responsibility is it to retain a copy of the CE certificates?

It has always been the licensee's responsibility to retain copies of their CE certificates.

2021-2022 Renewal: If you have submitted your CE certificates for the 2021-2022 renewal period, staff has retained the copy in your file. If you were selected in the random CE audit staff will record them in the database on your behalf.

Future Renewals: The Board office staff will no longer retain continuing education certificates that are faxed or emailed. The licensee will either need to hold onto the certificates until you are notified by the Board that you have been selected in the random CE audit or, as mentioned above, you may upload your CE certificates by selecting the link on the Board's homepage.

Continuing Education Flyers

If you are in receipt of a flyer advertising a continuing education course/seminar be sure to confirm the course is approved for credit in Nevada. Please contact the provider to confirm they have received a Nevada approval #NVXX-XXX or have been approved by PACE (Providers of Approved Continuing Education) through the FCLB.

Chiropractic Assistant Application & Examination

When do I notify the Board that I have hired an employee who will be working as a chiropractic assistant?

Please refer to the “[Application Info](#)” tab on the Board’s website and select, “Application for Chiropractor’s Assistant.” The application must be completed in its entirety, accompanied by a photo, fingerprint card, and the fee, which must then be submitted to the Board within 15 days of the employee conducting chiropractic duties pursuant to NAC 634.348.

Common Application Omissions

1. References
2. Date of Hire
3. Dates of Training: If the CA will work 21 hours per week or more, the on-the-job-training will be six months. If the CA will work less than 21 hours per week, the on-the-job training will be 12 months.

How does the CA prepare for the CA exam and the law exam?

It is the responsibility of the supervising chiropractic physician to prepare the chiropractic assistant for their CA and Law exams. The “Chiropractor’s Assistant Training Guidelines” can be found under the, “Application Info” tab on the Board’s homepage. The supervising DC should review the topics included on the training outline, to prepare the CA for the CA portion of the exam, as these are the topics on the CA exam. The study material for the Law exam can be found under the “Board” tab on the Board’s homepage, and is termed “NRS 634, NAC 634 and NRS 629”.

CERTIFICATION OF TRAINING – required by the supervising chiropractic physician

Pursuant to NAC 634.355 (3) Evidence of an applicant’s completion of approved training must consist of a certification by each licensee who supervised the work and training of the applicant.

- (a) In accordance with existing Board practice, the supervising DC(s) on file with the Board will receive a letter notifying them that based on the Board’s records the CA is eligible to sit for the exam.
- (b) In addition, the supervising DC(s) will receive a form that must be signed, confirming that the CA has completed their on-the-job training. The form must be returned by fax or email to the Board office prior to the CA being able to sit for the examinations.

Fax: (775) 688-1920

Email: cpbn@chirobd.nv.gov

Housekeeping

Advertising - NAC 634.550 Advertisement as expert or specialist.

If you advertise specific specialties or certifications please provide your professional credential certificates to the Board.

Patient Records – NAC 634.435 Health care records. (2)(b) Inform the Board, in writing, of the physical location of patient records within 15 days after the change of ownership of the practice.

A licensee who retires, moves to another state, closes his or her practice or changes the status of his or her license from active to inactive shall, within 15 days after the retirement, move, closure or change of status, inform the Board of the location at which the records of his or her patients may be obtained.

The administrator of the estate of a licensee who is deceased shall inform the Board of the location at which the records of the patients of the deceased licensee will be retained.

NRS 634.051 Retention of Records - Each custodian of health care records shall retain the records for **5 years** after their receipt of production.

Change of Address : Don't forget to notify the Board of your address change!

Verify/Change Address

NRS 634.129 Duty to inform Board of address or changes in location of each office or principal residence.

1. Each chiropractic physician or chiropractor's assistant licensed by the Board shall:
 - (a) File with the Board the address of each office where he or she practices; and Notify the Board, in writing, of a change in the location of any of those offices within 15 days after the change.
 2. If the licensee does not have an office for his or her practice, the licensee shall provide the Board with the address of his or her principal residence.

NAC 634.380 Notification of Board regarding address of legal residence and mailing address. (NRS 634.030)

1. A chiropractic physician or chiropractor's assistant who is licensed or certified by the Board shall:
 - (a) Provide the Board with the address of his or her current legal residence; and (b) Notify the Board, in writing, of any change in his or her legal residence within 15 days after the change.
2. In addition to providing the Board with the address of each office where he or she practices pursuant to [NRS 634.129](#), and the address of his or her legal residence, a chiropractic physician or chiropractor's assistant may provide the number of a post office box which is to be used as his or her mailing address.

Examinations

Chiropractic Physicians Jurisprudence Exam

- Online – MyiCourse
- In-person - Board office complex - Reno on the 2nd and 4th Wednesday of each month.

January 13/27

February 10/24

March 10/24

April 7/21

May 12/26

June 9/23

July 7/21

August 11/25

September 8/22

October 13/27

November 10/24

December 8/22

*The 2021 in-person exam dates may vary due to COVID-19

The 2021 CA exams are scheduled as follows:
The CA has the option to take the exam in-person or on-line.

- February 16 (on-line & in-person)
- June 18 (on-line only)
- September 28 (on-line & in-person)

The on-line exams are taken through Myicourse. Applicants must have completed six months of full-time or one year of part-time on-the-job training in order to be eligible to take the exams.

CA's that are eligible to take the exam(s), as well as their supervising DC, will receive a reminder letter 30-45 days prior to the exam.

*The 2021 in-person exam dates may vary due to COVID-19

Disciplinary Action

Barry Stanley, License No. B00883

Dr. Stanley was issued citation 20-01. Dr. Stanley failed to comply with NRS 634.129 by not notifying the Board, in writing, within 15 days of his change in practice address and NAC 634.435 by not informing the Board, in writing, of the physical location of his patient records. Dr. Stanley has failed to respond and provide records after repeated requests by Board staff for routine medical records. Dr. Stanley was fined \$500.00 and asked to pay the Board costs in the amount of \$150.00.

Jason Bauer, License No. B01712

Dr. Bauer was issued Citation 20-02. Dr. Bauer employed staff to perform stretching and strengthening exercises to his patients at Dr. Bauer's direction through the modality of yoga. None of the employees had applied to be or were registered with the Board as chiropractor's assistants. Pursuant to NAC 634.348 exercise or rehabilitation activities as part of a chiropractic practice may be performed by a chiropractic physician or a registered chiropractor's assistant. Dr. Bauer was fined \$1,500 (\$500.00 per employee) and asked to take and pass the Nevada jurisprudence examination.

Michael Milman, License No. B01618

At the hearing in the matter of Dr. Michael Milman, the Board ordered that Dr. Milman be on probation and monitored by a practice monitor for five years, pay the Board costs and attorney's fees in the amount of \$1,380.00, take and pass the Ethics & Boundaries Assessment Services, carry at least the minimum amounts of malpractice insurance, obtain appropriate business licensure in the State of Nevada, conduct a cash only practice, no billing of insurance and cannot take personal injury cases.

Daniel Camilleri, License No. B01553

On October 15, 2020 Dr. Daniel Camilleri entered into a Settlement Agreement and Order for failure to make and maintain legally sufficient patient records. Dr. Camilleri will be on probation and monitored by a practice monitor for one year, pay a fine in the amount of \$2,500.00 and Board costs in the amount of \$1,537.00, within 120 days, take 12 hours of continuing education related to making and keeping medical records, and take and pass the Board's jurisprudence exam.

COMING SOON

Once your license is active you will have the ability to print your own Renewal Card from the website.

Attention Veterans: For Benefits, Services, and Opportunities call (775) 688-1653 or visit:

[Nevada Department of Veterans Services](#)