

BRIAN SANDOVAL  
*Governor*  
DAVID G. ROVETTI, DC  
*President*  
LAWRENCE DAVIS, DC  
*Vice President*  
BENJAMIN LURIE, DC  
*Secretary-Treasurer*

STATE OF NEVADA



JACK NOLLE, DC  
*Member*  
TRACY DiFILLIPPO, ESQ  
*Consumer Member*  
SHELL MERCER, ESQ  
*Consumer Member*  
ANNETTE ZARO, DC  
*Member*  
  
CINDY WADE  
*Executive Director*

**CHIROPRACTIC PHYSICIANS' BOARD OF NEVADA**

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**MINUTES OF MEETING**

A meeting of the Chiropractic Physicians' Board was held on Saturday, March 10, 2012 in Meeting Room A of the Marriott's Courtyard, 3275 Paradise Road, Las Vegas, Nevada 89109

The following Board members were present at the roll call:

David Rovetti, DC, President  
Benjamin Lurie, DC, Secretary-Treasurer  
Tracy DiFillippo, Esq., , Consumer Member  
Jack Nolle, DC, Member  
Annette Zaro, DC, Member

Vice President Lawrence Davis, DC, and Consumer Member Shell Mercer were not present at the roll call. Ms. Mercer arrived at approximately 9:35 AM. Also present were Board Counsel Louis Ling and Executive Director Cindy Wade.

A quorum was present and Dr. Rovetti called the meeting to order at 9:06 AM. Dr. Ben Lurie led those present in the Pledge of Allegiance and stated the purpose and mission of the Board.

Dr. Rovetti introduced the Board's new Consumer Member Tracy DiFillippo, Esq.

**Agenda Item 1 Public Interest Comments - No action.**

There were no public interest comments.

**Agenda Item 2 Approval of agenda – For possible action.**

Dr. Nolle moved for approval of the agenda as published. Dr. Lurie seconded the motion and it passed unanimously.

**Agenda Item 3 Approval of Consent Agenda – For possible action**

**CONSENT AGENDA**

**Agenda Item 4 Approval of December 10, 2011 minutes – For possible action.**

**Agenda Item 5 Ratification of granting of DC licenses to applicants who passed the December 14, 2011, January 11, 2012 and February 8, 2012 examinations – For possible action**

**Agenda Item 6 Ratification of granting of CA certificates to applicants who passed the February 16, 2012 examinations – For possible action**

Dr. Nolle made a motion to approve the items on the consent Agenda. Dr. Lurie seconded and the motion passed unanimously.

**REGULAR AGENDA**

Dr. Rovetti announced that some agenda items will be addressed out of order to accommodate those present.

**Agenda Item 10 Request from Scott Forbes, DC, for approval of certification of Medical Compliance Specialist-Physician (MCS-P) with Chiropractic Proficiency for addition to Board's policy – For possible action**

Dr. Forbes was present. Drs. Rovetti and Zaro disclosed their business relationships with Dr. Forbes which are nominal and will not prevent them from participating in this matter. The Board determined that the MCS-P designation is not a field of chiropractic. Dr. Zaro made a motion that the Board deems that MCS-P does not fall within the scope of chiropractic practice. Dr. Lurie seconded the motion and it passed unanimously.

**Agenda Item 7 Executive Director Reports – No action**

- A. Status of Complaints Received**
- B. Status of Current Probations**
- C. Legal/Investigatory Costs Report**
- D. Calendar**

There were no questions about the Executive Director reports.

**Agenda Item 8 Board Financial Status Report – No action**

- A. Cash position report**
- B. Income/Expense Report: July 1 through February 29, 2012**
- C. Accounts Receivable as of February 29, 2012**
- D. Accounts Payable as of February 29, 2012**
- E. Extraordinary Items**

Dr. Lurie and Cindy Wade reviewed the highlights of the financial reports. CPA Mary Sanada is retiring and Cindy will begin the search for a new firm to do our 2011/12 audit.

**Agenda Item 9 Request from Jason O. Jaeger, DC, that the CPBN adopt the ICA Best Practices Guidelines – For possible action**

Dr. Jaeger was unable to be present. This matter will be placed on the next meeting agenda.

**Agenda Item 11 Request from Derek Foreman, DC, to be released from compliance monitoring requirement – For possible action**

Dr. Foreman was not present. Dr. Lurie recused from this matter to avoid an appearance of conflict of interest because Dr. Foreman may be joining Dr. Lurie's group. Dr. Rovetti was the Investigating Board Member in this matter and has discussed this matter with Dr. Foreman's Compliance Monitor, Dr. Stephanie Youngblood. He moved to deny Dr. Foreman's request to be released from the compliance monitoring requirement but to allow Dr. Youngblood to monitor his practice as she and Dr. Rovetti feel appropriate. Dr. Nolle seconded the motion and it passed with all in favor except Dr. Lurie who abstained.

**Agenda Item 14 Approval of proposed lobbyist contract extension – For possible action**

Marsha Berkgigler of Forte, LLP, gave a brief report on current legislative matters that may be of concern to the Board, and on the upcoming 2013 session. She proposed that the extension of the current contract with her firm provide for payment at the rate of \$1,500 per month while the Legislature is not in session and \$4,000 during the session. Dr. Lurie asked what would be considered extraordinary expenses. Ms. Berkgigler stated that only special requests from the Board, i.e., a trip to Las Vegas to attend a meeting, would be billed as an extraordinary expense. Dr. Lurie moved to approve the proposed contract as an extension of the existing contract subject to the approval of the Board of Examiners. Ms. Mercer seconded and the motion passed with all in favor.

**Agenda Item 13 Disciplinary hearing in the matter of Corazon Murillo, Complaint No. 12-03S – For possible action**

Neither Dr. Murillo, nor her attorney, Richard Harris, were present. Louis Ling stated that they were both properly and legally noticed of this hearing. Deputy Attorney General Sophia Long was present as Board Counsel. Dr. Lurie recused from this matter due to a business relationship with Mr. Harris. Dr. Zaro disclosed that she has treated Mr. Harris in the past but a conflict of interest does not exist.

It was determined that there was no need for Louis Ling to be sworn in as a witness in this matter. Mr. Ling presented Exhibit 1, a record of a string of e-mail messages with Mr. Harris. He reviewed Dr. Murillo's previous disciplinary matter and referenced Exhibit 1. He has not heard from Richard Harris since his last e-mail message on November 17, 2011 and none of the documents required from Dr. Murillo have been received. This has resulted in filing of two causes of action against Dr. Murillo. Dr. Murillo was found to be in violation of the First Cause of Action for failing to provide the fingerprint documents required by NRS 622.360 by September 25, 2011, and by failing to provide the fingerprint documents as of the date of the Notice of Charges, February 7, 2012, with all in favor except Dr. Lurie who abstained. Dr. Murillo was found to be in violation of the Second Cause of Action for failing to provide her licensure certificate and wallet cards as she had agreed that she would with the Board's staff, with all in favor except Dr. Lurie who abstained. Dr. Zaro made a motion to revoke Dr. Murillo's license, that she be assessed the Board's costs and fined \$5,000 for each Cause of Action, a total of \$10,000. Ms. Mercer seconded and the motion passed with all in favor except Dr. Lurie who abstained.

**Agenda Item 20 Consideration of proposed statutory changes for potential 2013 legislative bill - For possible action**

Numerous revisions to NRS 634 were proposed and discussed. They include a revision of the definition of "manipulation," an increase of the application fee for CE approval to \$50, a requirement that two of the 36 hours of CE required for DCs be on a specific topic selected by the Board, addition of a late fee for missed deadlines, housekeeping changes to NRS 634.080, 634.100, 634.115 and 634.130 as requested by Cindy Wade, addition of an exemption to renewal requirements for active military, and various other housekeeping revisions to NRS 634.018(4), 634.204, AND 634.225. Dr. Lurie moved to go forward with a legislative bill to address the proposed changes at the 2013 Legislature. Ms. Mercer seconded and the motion passed with all in favor.

**Agenda Item 15 Request from Francis Raines for reinstatement of license – For possible action**

Dr. Raines and his attorney, Margaret Stanish, were present. Ms. Stanish addressed Dr. Raines's behavior ten years ago that resulted in his incarceration, his current situation in which he is almost 2-1/2 years into his supervised release, and his future goal to be allowed to resume practicing chiropractic. Mr. Ling stated that the Board may deny Dr. Raines's application for reinstatement and presented the parameters under which the Board may grant conditional licensure. He reminded the Board that Dr. Raines has not practiced since 2004 and still owes the \$20,000 fine. Dr. Zaro made a motion to deny Dr. Raines's application for reinstatement without prejudice. Dr. Rovetti seconded the motion. After considerable discussion, the motion passed with Drs. Lurie, Nolle, Rovetti and Zaro and Ms. Mercer in favor and Ms. DiFillippo recused. Dr. Raines and Ms. Standish were requested to work with Dr. Nolle to prepare a plan for presentation to the Board at a future meeting.

**Agenda Item 16 Request from Wade Siegel, DC, to be released from probation/compliance monitoring requirement – For possible action**

Dr. Siegel was present. He informed the Board that he is not currently seeing patients and is experiencing severe financial hardship. The Board discussed the implications of terminating Dr. Siegel's probation. Dr. Rovetti made a motion to deny Dr. Siegel release from probation but to reassign Board Member Dr. Lurie to continue the monitoring of Dr. Siegel's compliance and the Board will absorb the cost. Dr. Lurie will report verbally on Dr. Siegel's compliance at future Board meetings. Ms. DiFillippo seconded and the motion passed with all in favor.

**Agenda Item 17 Discussion/possible action regarding resolution of Todd A. Tomburo, DC, advertising violation – For possible action**

Dr. Tomburo was present. There was discussion about the Board's interpretation of the intent of the "self-laudatory" clause in NRS 634.018(4). Ms. Mercer moved that Dr. Tomburo be allowed to continue to use the current name of his practice, that staff be instructed to contact the DC who was previously requested to change his practice name with the same information, and the Board will proceed with a statutory revision. Ms. DiFillippo seconded, and made a friendly amendment to the motion to dismiss the advertising violation citation. Ms. Mercer accepted the amendment. The motion passed with all in favor except Ms. Mercer and Dr. Zaro who were opposed. Cindy was instructed to advise the doctor who was previously requested to change his practice name that the Board has re-evaluated its position and that he is not in violation of NRS 634.018(4).

**Agenda Item 21 Determination of eligibility of University of Glamorgan graduate to apply for Nevada licensure– For possible action**

Cindy submitted transcripts, course outlines and other documents, including her e-mail correspondence with the University of Glamorgan, in support of her request that the Board consider approving the eligibility of a University of Glamorgan graduate to apply for DC licensure. Louis Ling advised that NRS 634.090(2) allows the Board to waive the accreditation requirement if there is a substantial equivalent. Dr. Lurie moved to grant approval to the University of Glamorgan applicant to apply for Nevada licensure. Dr. Zaro seconded. The motion passed with all in favor. Any future such applicants will be handled on a case-by-case basis.

**Agenda Item 19 Consideration of potential additions, deletions and/or amendments to NAC chapter 634 – For possible action**

- A. Adoption of selected board policies to regulations**
- B. Revised mock-up of proposed regulations**
- C. Exemption from continuing education and license renewal requirements for DCs on active military duty**
- D. Director of Preceptor and Extern/Intern Program**
- E. Any additional proposed regulations**

Dr. Rovetti recommended that several proposed regulation changes be agendaized for each meeting until after the 2013 Legislature. There will probably be more regulation changes needed due to new and revised laws generated by the Legislature, and all of the changes could be addressed at one workshop. Dr. Rovetti moved to table this agenda item. Dr. Nolle seconded the motion and it passed unanimously.

**Agenda Item 23 Status report regarding anonymous profiles of possible disciplinary actions. Board action will be limited to either dismissing the matter if the Board determines there is no violation, it has no jurisdiction over the subject, or providing direction to pursue the matter further – For possible action:**

- A. Complaints 08-033S, 08-35S, 09-26S & 09-33S**

Dr. Lurie reported that Louis is searching for court records in two of these cases. Closure of these complaints are pending additional follow-up.

- B. Complaint 10-13S**

This matter was tabled because the IBM, Dr. Davis, was not present.

- C. Complaints 11-8S**

Dr. Zaro reported that this complaint cannot be finalized because its disposition will depend on the outcome of a pending civil court case.

- D. Complaint 11-9S**

Dr. Nolle is still investigating this complaint because he needs to obtain more information.

- E. Complaint 11-11S**

Dr. Zaro stated that this complaint cannot be addressed until the doctor is released from prison.

- F. Complaint 11-13N**

Dr. Lurie is still investigating this complaint. He has an appointment to meet with the doctor on March 15.

- G. Complaint 11-16S**

Dr. Rovetti has investigated the allegations in this complaint which was filed by a DC against a DC in whose office he associated. He has discussed the issues with the doctor's Compliance Monitor who spent time at the doctor's office last week and will look into an alleged upcoding issue. Dr. Rovetti moved to dismiss the complaint. Ms. Mercer seconded and the motion passed with Drs. Nolle and Rovetti, Ms. DiFillippo and Ms. Mercer in favor, and Drs. Lurie and Zaro opposed.

- H. Complaint 11-19S**

Dr. Davis's recommendation to dismiss Complaint 11-19S was read to the Board. The complainant has accepted Dr. Davis's recommendation to pursue civil action for the alleged malpractice. An allegation that the patient's records were not sent to his new treating doctor is resolved because the new doctor validated that he did not want the records sent to him. Ms. Mercer moved to dismiss the complaint. Dr. Zaro seconded the motion and it passed unanimously.

- I. Complaint 11-20S**

Dr. Lurie is still investigating this complaint. He has met with the DC and conferred with counsel, but the records need to be evaluated.

**J. Complaint 11-21S**

Ms. Mercer reported that she has contacted the complainant and this investigation is ongoing.

**K. Complaint 11-24S**

Dr. Lurie had an investigator try to get an adjustment from this unlicensed person but he was unsuccessful. He did find some evidence, including a business card on which the person uses “Dr.” with his name. The matter was referred to Clark County because he has no business license and this Board has no jurisdiction. Ms. Mercer moved to dismiss the complaint. Tracy DiFillippo seconded the motion and it passed with all in favor.

**Agenda Item 18 PUBLIC HEARING for adoption of proposed amendments to Nevada Administrative Code 634 regarding preceptorships - For possible action**

Louis Ling described the process for adopting a regulation. The Legislative Counsel Bureau removed the provision for “manipulation with or without a thrust” because a definition of “manipulation” is already in statute. Dr. James Overland, Sr., stated that he has discussed this with Debra Corp at LCB and the NCA is okay with their change. Dr. Zaro disagreed with the provision in Section 7(2)(b) that establishes a two-year period immediately preceding the date of the preceptor’s application for disqualifying discipline. She made a motion that it be amended to specify certain disqualifying factors, i.e., the number of disciplinary cases, the age of each case, licensure in other professions, and rather than “*the Board shall consider...*,” it should read “*the Board may consider...*” Dr. Rovetti seconded the motion. After discussion, Dr. Zaro rescinded her motion and Dr. Rovetti rescinded his second. Dr. Zaro moved to approve previous existing language to include that the Board may consider relevant factors which may include but are not limited to the substance of each disciplinary action, the number of cases, the date of each discipline, the time that has passed since each discipline was imposed, the discipline imposed in each case, and the number of years of experience as a chiropractor the person had at the time of the imposition of each discipline. Dr. Lurie seconded the motion. During the discussion, Dr. Overland stated that the NCA objects to this change. Dr. Zaro replied that the FCLB recommends that no one with disciplinary action be approved as a preceptor except for an exception that may be deemed by the Board. The motion passed with Drs. Lurie, Rovetti and Zaro, Ms. DiFillippo and Ms. Mercer in favor and Dr. Nolle opposed. Dr. Overland informed the Board that the NCA will oppose the amendment.

**Agenda Item 23 Status report regarding anonymous profiles of possible disciplinary actions. Board action will be limited to either dismissing the matter if the Board determines there is no violation, it has no jurisdiction over the subject, or providing direction to pursue the matter further – For possible action:**

**L. Complaint 11-25S**

Dr. Lurie said that the complainant’s patient records were not timely released. However, the complainant has now received the records. Dr. Rovetti moved to dismiss the complaint. Dr. Zaro seconded and the motion passed with all in favor except Dr. Lurie who recused because he is the IBM.

**M. Complaint 12-01S**

Dr. Nolle has addressed this complaint with all of the parties involved. It was filed by a friend of the patient because the patient had suffered a stroke and doesn’t remember being treated by the doctor. The complainant was concerned because it appeared the patient was being billed on her credit card for treatments not received. The doctor stopped the billings and the patient’s son is satisfied that this matter has been satisfactorily resolved. Dr. Lurie made a motion to dismiss the complaint. Ms. DiFillippo seconded and the motion passed unanimously.

**N Complaint 12-02S**

This complaint alleged that the doctor's office personnel were rude and that the doctor refused to talk to her on the phone unless she paid a fee for phone consultation. The doctor has consulted with an attorney and is considering a restraining order against the complainant. Dr. Rovetti has thoroughly investigated the allegations and found no violation. Ms. Mercer made a motion to dismiss the complaint. Dr. Nolle seconded and it passed with all in favor.

**O Complaint 12-04S**

Ms. Mercer reported that this complaint is under investigation.

**P. Complaint 12-05S**

This complaint was filed by an attorney who did not receive a response to his request for his client's patient records. Dr. Rovetti contacted the DC and determined that this was an oversight and the records were sent. Dr. Zaro moved to dismiss the complaint. Ms. Mercer seconded the motion and it passed with all in favor.

**Q. Complaint 12-06S**

Dr. Rovetti reported that this complaint was also filed for failure to release the patient's records. He contacted the DC who immediately released the records. Ms. Mercer moved to dismiss the complaint. Dr. Nolle seconded and the motion passed with all in favor except Dr. Lurie who recused because he has knowledge of the complaint.

**Agenda Item 12 Approval of proposed Settlement Agreement or hearing in the matter of Ned "Mike" Moriearty, DC, License No. B1440 – For possible action**

Dr. Moriearty was present and DAG Sophia Long was present as Board Counsel. Dr. Rovetti was the Investigating Board Member in this matter. He turned the Chair over to Secretary-Treasurer Dr. Lurie because Vice President Dr. Davis was not present. Louis Ling reviewed the history of this case. He cited the charge filed against Dr. Moriearty for not informing the Board on his application for licensure that he had been licensed in Arizona and that his Arizona license had been disciplined. Mr. Ling reviewed the terms and conditions of the proposed Settlement Agreement to which Dr. Moriearty has agreed. Dr. Moriearty was sworn in and testified about his past and current situation. Ms. Mercer moved to accept the Settlement Agreement as proposed. Dr. Nolle seconded. The motion passed with Drs. Lurie and Nolle, Ms. DiFillippo and Ms. Mercer in favor, Dr. Zaro opposed and Dr. Rovetti recused.

Dr. Rovetti resumed the Chair.

**Agenda Item 27 Approval of adoption of proposed policy on Class IV Lasers and Laser Hair Removal – For possible action**

Dr. Rovetti reviewed the Maryland board's statement clarifying the use of Class IV lasers, and the excerpt from the September/October 2011 Professional Licensing Report citing the Maryland Court of Special Appeals ruling that the Maryland board acted reasonably in deciding that laser hair removal is a surgical procedure. He moved to adopt the Maryland statement as a Board policy, including the court decision, and that the CPBN remain open to future modifications. Dr. Nolle seconded the motion. After discussion, Dr. Rovetti rescinded his motion and Dr. Nolle rescinded his second. Following further discussion in which it was determined that Class IV laser use is within the chiropractic scope of practice, Dr. Rovetti moved that it is the Board's opinion that laser hair removal is not within the scope of chiropractic practice. Dr. Lurie seconded and the motion passed with all in favor.

**Agenda Item 35 Election of officers – For possible action**

Dr. Rovetti asked Louis Ling to preside over the election. Mr. Ling advised Dr. Rovetti that Dr. Davis's written recommendation could not be presented. Dr. Zaro nominated Dr. Rovetti for President. There were no other nominations for President. Dr. Rovetti accepted and was elected by acclamation. Ms. Mercer nominated Dr. Davis for Vice President and Dr. Rovetti nominated Dr. Lurie. Dr. Lurie was elected Vice President with Drs. Lurie, Rovetti and Zaro and Ms. DiFillippo voting for Dr. Lurie, and Dr. Nolle and Ms. Mercer voting for Dr. Davis. Dr. Lurie nominated Dr. Zaro for Secretary-Treasurer and Ms. Mercer nominated Dr. Nolle. Dr. Zaro declined the nomination and Dr. Nolle was elected Secretary-Treasurer by acclamation.

**Agenda Item 32D Reassignment of committee chair positions – For possible action**

Dr. Rovetti moved to reassign the committee members as follows: Legislative Committee - Dr. Lurie Chair and Dr. Rovetti member; Test Committee - Dr. Zaro Chair; CE Committee – Dr. Nolle Chair, Drs. Davis and Zaro members. Ms. DiFillippo seconded and the motion passed unanimously.

**Agenda Item 22 NCA Report – No action**

Dr. Overland reviewed several matters that are of concern to the NCA. He requested clarification of the requirements for DC and CA coverage, and asked about the application requirements for Specialty Health Network in Reno to present one-hour seminars each month on different topics. He reiterated the NCA's requests that only 12 of the 36 hours of CE required for DC license renewal may be obtained online, and that instructors be allowed a minimal amount of credits for teaching CE seminars.

**Agenda Item 31 Determination of participants in NBCE Exams and meetings – For possible action**

Dr. Zaro was approved to participate in the June, 2012 NBCE Part IV Test Committee and the May, 2012 Part IV exam. Dr. Lurie and Rovetti were approved to participate in the November, 2012 Part IV exam.

**Agenda Item 30 Establish date for next Chiropractor's Assistant exams – For possible action**

The next CA exams will be administered on August 23, 2012.

**Agenda Item 24 Secretary-Treasurer's Report**

- A. Current financial status – No action**
- B. Review of preliminary draft of 2012/14 budget – For possible action**
- C. Extraordinary Items/Items of Concern – For possible action**

The proposed budget was reviewed. Dr. Lurie proposed that a laptop computer be purchased for the Executive Director's use. He also proposed establishment of a certain percentage of the income derived from the renewals be set aside for building up a reserve fund. Cindy asked that the Board consider establishing automatic cost of living increases for the staff.

**Agenda Item 25 Board Counsel Report**

Louis reported that we prevailed on the Johnson/Nassiri appeal except for the ability to restrict Dr. Nassiri from owning a practice. We have a judgment for our costs with interest. He will be in court next Wednesday, March 14, to present oral argument in the Lin case. Dr. Lurie and Shell Mercer will also attend.



**Agenda Item 26 Proposed CEU Guidelines – For possible action**

**A. Mission Statement and Application Process**

**B. Continuing Education Application Policy**

This matter was tabled to afford the new CE Committee Chair, Dr. Nolle, time to review the proposed process and policy with Dr. Zaro.

**Agenda Item 28 Approval to conduct search for secure testing site for online DC testing – For possible action**

Dr. Zaro was assigned to this project as the new Test Committee Chair.

**Agenda Item 29 Review February, 2012 Chiropractor's Assistant test results and test material for possible revision – For possible action**

Test Committee Chair, Dr. Zaro, will work on updating the test material.

**Agenda Item 32 Committee Reports:**

**A. Continuing Education Committee – No action**

Since the December 10, 2011 meeting, Dr. Zaro reviewed 129 CE applications, of which 100 were approved, two were denied and 27 are pending. She has drafted guidelines for the CE Committee.

**B. Legislative Committee – No action**

There were no comments regarding the written report from Forte, LLC.

**C. Test Committee – No action**

Dr. Davis is in the process of conducting a survey of the CA test questions. Dr. Zaro will utilize the results when she revises the test material.

**Agenda Item 33 November AG Training class for Board and Commission Members**

**A. Report – No action**

Drs. Lurie and Rovetti reported on the training they received on the Open Meeting Law, conflict of interest issues, ethics and administrative hearings and procedures.

**B. Adoption of the Public Officers and Public Employee Conflict of Interest worksheet as a new Board policy – For possible action**

There is no need to adopt this information as a Board policy because it is already in statute.

**Agenda Item 34 Develop and publish a “Frequently Asked Questions” help section on the Board’s website – For possible action**

Cindy was asked to develop ten FAQs and to send the first five to Tracy DiFillippo and the second five to Shell Mercer.

**Agenda Item 36 Report on October 20-21, 2011 CAC Webinar – No action**

Dr. Zaro summarized the information on her written report of her participation in the webinar.

**Agenda Item 37 Report on January 27-29, 2012 FARB Forum – No action**

Shell Mercer reported on the substance of the topics that were addressed at the FARB Forum in Sarasota, Florida.

**Agenda Item 38 Report on Parker Seminar – No action**

Dr. Lurie attended the Parker Seminar in January. Eighteen temporary licenses were issued, but many of them were not displayed as required. There were a number of DCs adjusting each other. It appeared that participation was down this year.

**Agenda Item 39 Discussion of effective investigation and investigation management strategies – No action**

Dr. Zaro expressed her agreement with Shell Mercer that parameters for rendering discipline need to be established in publication form.

**Agenda Item 40 Review of disciplinary process for development of procedural improvements – No action.**

This matter was addressed during discussion of Agenda Item 39.

**Agenda Item 41 Review Roberts Rules of Order – No action**

Louis Ling advised that Roberts Rules are intended for large groups to conduct meetings in an orderly fashion. There is no requirement that a state agency has to follow them except as a guideline. He made some recommendations for clearer and more concise motions and improved discussions that should help to speed up the Board's meetings.

**Agenda Item 42 Correspondence Report – No action**

Cindy reported that a response to Dr. Rovetti's February 7 letter was not received from the Board's former Consumer Member Paul Jackson. It is assumed that he has dropped his request for payment for his 2011 activities as Legislative Chair.

**Agenda Item 43 Board Member Comments – No action**

Dr. Rovetti reported that he gave a two-hour power point presentation at Palmer Chiropractic College West in San Jose about the operations of a licensing board, the disciplinary process, and how to stay out of trouble with the board as requested by his daughter's philosophy instructor. He will probably make these presentations on a quarterly basis, possibly at Life-West Chiropractic College also.

Cindy Wade stated that there was a Public Comment at the December 10, 2011 meeting about a perceived error in the Board's Newsletter about the CE for CAs requirement. Cindy stated for the record that she carefully reviewed the statement in the Newsletter with Drs. Rovetti and Lurie, who agreed that the statement was accurate.

Ms. Mercer asked if we have ever considered using the Chamber of Commerce facility for our meetings. It has been deemed too expensive for our limited funds.

Dr. Lurie mentioned several patient record issues that should be addressed in the Newsletter. Cindy requested that topics for the next Newsletter be sent to her for a June issue.

Dr. Lurie requested that the agendas be issued to Board members earlier to give them time to thoroughly prepare for the meetings.

**Agenda Item 44 Public Comment – No action**

Dr. Lisa Berger stated that this is her first time at the Board meeting and she commended the Board on doing a good job.

**Agenda Item 45 Adjournment – For possible action**

The meeting adjourned at approximately 7:30 PM.

